



Real Estate

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Guest Registration Form

Elders Real Estate requires the persons occupying our Holiday Letting Accommodation to complete the below details in full and return to our office at least seven days prior to check in.

PLEASE NOTE: SHOULD YOU FAIL TO SUBMIT THIS FORM PRIOR TO CHECK IN KEYS WILL NOT BE RELEASED. ♦

Please Note: Photo ID may be required at check-in

Booking Address:	Arrival Date :	Departure Date:	
Guest's Name:	Date of Birth / /		
Residential Address:	Suburb:	Postcode:	
Mobile:	Email Address:		
Number Adults:	Children:	Number of pets (if permitted):	Type/Breed of pet:
Driver's License Number:	Vehicle Registration Number:		
State of Registration :	Car/Motorbike	Make & Model:	
Emergency Contact Name:	Phone No:		
Estimated Time of Arrival:			

BONDS PAID : Refund Of Bond Will Be Deposited In To Your Nominated Bank Account Below within 7 days After Vacating:

Account Name: _____ **BSB:** _____ **Account No:** _____

I authorise the use of the Bond Paid for the charging of: (If required)

*Excess Cleaning (including removal of rubbish) * Outstanding rental monies * Damages/Breakages to the property OR common property * Theft of property @ cost * Any other incidental charges that may be incurred as per -vendor- Terms and Conditions. * Check out time is strictly 10am, late departure charges will be applied after this time @ nightly rate.

I AGREE TO ACCEPT AND ABIDE by the BOOKING TERMS AND CONDITIONS and the NO EXCESSIVE NOISE POLICY. -Elders Real Estate- reserves the right to terminate with immediate evictions should Terms and Conditions not be met. A full list of Terms and Conditions are available from our office or online at our website.

SECURITY DEPOSIT CREDIT CARD AUTHORITY – Air BNB Bookings only

AIR BNB bookings are required to supply Credit Card Details * Please note if credit card details are not provided, a \$500 to \$1000 cash bond will be required (pending on property).

Name on Card: _____ **Signature** _____

Card Number: _____

Type: M/card Visa **Expiry Date:** ___/___/___ **CCV:** _____

I authorise the use of the above credit card for the charging of: (If required) * Excess Cleaning (including removal of rubbish) * Outstanding rental monies * Damages/Breakages to the property OR common property * Theft of property @ cost * Any other incidental charges that may be incurred as per -vendor- Terms and Conditions. * Check out time is strictly 10am, late departure charges will be applied after this time @ nightly rate.

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